**All meeting minutes for Sprint 2 are included in this document**

**SOEN 341 Meeting Minutes**

**Meeting Date: Oct 4th, 2023**

**Meeting Participation:**

|  |  |
| --- | --- |
|  | **Present / late/ left early / excused / absent** |
| **Manal** | **Present** |
| **Leen** | **Present** |
| **Kumai** | **Present** |
| **Yousef** | **Present** |
| **Gabriel** | **Absent** |
| **Steven** | **Absent** |

**Review of actions / activities from previous meeting: (each team member presents progress)**

|  |  |
| --- | --- |
| **Action #** | **Comment (complete, incomplete, etc.** |
| **1** | **Setup local php server, local database server, and coding environment (Completed)** |
| **2** | **Setup testing (Leen, Manal, Kumai, Yousef) (Completed)** |
| **3** | **Trouble shooting setup problems** |

**Main takeaways of today’s meeting:**

* Setup XAMPP Local server
* Setup MySQL DB Server
* Testing local host
* Testing database connection

**Actions for next week (individual tasks):**

|  |  |  |  |
| --- | --- | --- | --- |
| **Action #** | **Action** | **Responsible** | **Due date** |
| 1 | **Completing the setup and testing it** | **Gabriel and Steven** | **05/10** |
|  |  |  |  |

**SOEN 341 Meeting Minutes**

**Meeting Date: Oct 5th, 2023**

**Meeting Participation:**

|  |  |
| --- | --- |
|  | **Present / late/ left early / excused / absent** |
| **Manal** | **Present** |
| **Leen** | **Present** |
| **Kumai** | **Present** |
| **Yousef** | **Present** |
| **Gabriel** | **Absent** |
| **Steven** | **Absent** |

**Review of actions / activities from previous meeting: (each team member presents progress)**

|  |  |
| --- | --- |
| **Action #** | **Comment (complete, incomplete, etc.** |
| **1** | Setup and testing (in progress) |

**Main takeaways of today’s meeting:**

**Actions for next week (individual tasks):**

|  |  |  |  |
| --- | --- | --- | --- |
| **Action #** | **Action** | **Responsible** | **Due date** |
| 1 | **Completing the setup and testing it** | **Gabriel and Steven** | **12/10** |
| 2 | Work on sprint 2 feature implementation | Everyone | **12/10** |
| 3 | Work on sql queries for property management page | Kumai | **12/10** |
| 4 | Work on broker page dynamic frontend | Gabriel, Yousef | **12/10** |
| 5 | Work on broker static frontend | Steven, Leen, Manal | **12/10** |

**SOEN 341 Meeting Minutes**

**Meeting Date: Oct 12th, 2023**

**Meeting Participation:**

|  |  |
| --- | --- |
|  | **Present / late/ left early / excused / absent** |
| **Manal** | **Present** |
| **Leen** | **Present** |
| **Kumai** | **Present** |
| **Yousef** | **Present** |
| **Gabriel** | **Absent** |
| **Steven** | **Absent** |

**Review of actions / activities from previous meeting: (each team member presents progress)**

|  |  |
| --- | --- |
| **Action #** | **Comment (complete, incomplete, etc.** |
| **1** | Completing the setup and testing it (in progress) |
| **2** | Work on sprint 2 feature implementation (in progress) |
| **3** | Work on sql queries for property management page (completed) |
| **4** | Work on broker page dynamic frontend (in progress) |
| **5** | Work on broker static frontend (in progress) |

**Main takeaways of today’s meeting:**

**Actions for next week (individual tasks):**

|  |  |  |  |
| --- | --- | --- | --- |
| **Action #** | **Action** | **Responsible** | **Due date** |
| 1 | Implement Navbar | Gabriel | 16/10 |
| 2 | Complete the assigned tasks above | Everyone | 16/10 |

**SOEN 341 Meeting Minutes**

**Meeting Date: Oct 16th, 2023**

**Meeting Participation:**

|  |  |
| --- | --- |
|  | **Present / late/ left early / excused / absent** |
| **Manal** | **Present** |
| **Leen** | **Present** |
| **Kumai** | **Present** |
| **Yousef** | **Present** |
| **Gabriel** | **Absent** |
| **Steven** | **Absent** |

**Review of actions / activities from previous meeting: (each team member presents progress)**

|  |  |
| --- | --- |
| **Action #** | **Comment (complete, incomplete, etc.** |
| **1** | Implement Navbar (completed) |
| **2** | Complete the assigned tasks above (in progress) |

**Main takeaways of today’s meeting:**

**Actions for next week (individual tasks):**

|  |  |  |  |
| --- | --- | --- | --- |
| **Action #** | **Action** | **Responsible** | **Due date** |
| 1 | Complete the features implementation | everyone | 22/10 |
| 2 | Prepare for the demo | Everyone | 26/10 |

**SOEN 341 Meeting Minutes**

**Meeting Date: Oct 26th, 2023**

**Meeting Participation:**

|  |  |
| --- | --- |
|  | **Present / late/ left early / excused / absent** |
| **Manal** | **Present** |
| **Leen** | **Present** |
| **Kumai** | **Present** |
| **Yousef** | **Present** |
| **Gabriel** | **Absent** |
| **Steven** | **Absent** |

**Review of actions / activities from previous meeting: (each team member presents progress)**

|  |  |
| --- | --- |
| **Action #** | **Comment (complete, incomplete, etc.** |
| **1** | Complete the features implementation (completed0 |
| **2** | Demo (completed) |

**Main takeaways of today’s meeting:**

**Actions for next week (individual tasks):**

|  |  |  |  |
| --- | --- | --- | --- |
| **Action #** | **Action** | **Responsible** | **Due date** |
| 1 | Finalize testing | Gabriel, Kumai | 27/10 |
| 2 | User stories sprint3 | Leen | 27/10 |
| 3 | Ci Pipeline | Gabriel, kumai | 27/10 |
| 4 | Acceptance tests | Manal | 27/10 |
| 5 | Wiki page | Yousef | 217/10 |